



Grant Progress Report

This form should be used when the Grant Recap form cannot yet be completed because grant funds have not been expended. This form is due to the Foundation office by December 31st, 2020. After grant funds have been used, a Grant Recap form must be submitted to the Foundation for your organization to be considered for grants in the future.

Date: _____ Grant Number: _____

Organization: _____

Contact: _____

Address: _____

Phone: _____

Email: _____

Project Information

Name of project: _____

Project start date: _____ Projected end date: _____

Will this project be completed as expected and within the time frame projected? _____

Explain any changes to the project and any concerns you may have _____

Please note that your organization must also complete the Grant Recap within 60 days after completion of your project to be considered for grants in the future.